

# PALMIERI

**CONTRACT NAME:**

**COUNTY OF FAIRFAX  
IN THE STATE OF VIRGINIA**

**CONTRACT NO.:**

**4400006258**

**CONTRACT TERM/EFFECTIVE DATE:**

**09-18-2015 to 08-31-2020**

**CONTRACT COVERAGE:**

**FAIRFAX, VA**

**CONTRACT ADMINSTRATOR/MANUFACTURER REP:**

**Frank Palmieri**

**1230 Reid Street, Richmond Hill Ontario,  
Canada L4B-1C4**

**Phone #: 800-413-4440**

**Fax #: 905-731-9828**

**E-mail: fpalmieri@palmierifurniture.com**

**SERVICING DEALER:**

**Contact Contractor for Dealer information**

**DISCOUNT STRUCTURE:**

**40% Discount Delivered**

**30% Discount Delivered and Installed**



MINIMUM ORDER: N/A

APPROVED BY: Viola Laird, Contract Specialist

MANUFACTURER'S WARRANTY: Ltd. Lifetime (25 yrs.)

For more details on this contract, see following pages and links listed.

SEP 28 2015



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

SEP 18 2015

Palmieri Furniture  
1230 Reid Street  
Richmond Hill, Ontario  
Canada L4B-114

Attention: Frank Palmieri, Executive Vice-President

Reference: IFB2000001621, Office Furniture and Related Products (Freestanding)

Dear Mr. Palmieri:

## Acceptance Agreement

**Contract Number: 4400006258**

This acceptance agreement signifies a term contract award to Palmieri Furniture for freestanding office furniture and related products; Manufacturer: Palmieri

The period of the contract shall be from the Date of Award through August 31, 2020.

The contract award shall be in accordance with:

- 1) This Acceptance Agreement;
- 2) The terms and conditions of IFB2000001621 and any addenda, and
- 3) Your bid dated July 3, 2015.

Please note that this is an indefinite quantity requirements contract; purchase orders will be placed against this contract on an as needed basis as requirements arise. Please provide your Insurance Certificate according to Special Provisions, Section 13, within 10 days after receipt of this letter. All questions in regards to this contract shall be directed to the Contract Specialist, Viola Laird, at 703-324-3212 or via e-mail at [Viola.Laird@fairfaxcounty.gov](mailto:Viola.Laird@fairfaxcounty.gov).

Sincerely,

Cathy A. Muse, CPPO  
Director/County Purchasing Agent

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**Department of Purchasing & Supply Management**

12000 Government Center Parkway, Suite 427

Fairfax, VA 22035-0013

**Website:** [www.fairfaxcounty.gov/dpsm](http://www.fairfaxcounty.gov/dpsm)

**Phone** 703-324-3201, **TTY:** 1-800-828-1140, **Fax:** 703-324-3228

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# County of Fairfax, Virginia

## NOTICE OF AWARD

SEP 18 2015

CONTRACT TITLE: Freestanding Office Furniture and Related Products  
CONTRACT NUMBER: 4400006258  
RFX: 2000001621  
COMMODITY CODE: 96742  
CONTRACT PERIOD: Date of award through August 31, 2020  
RENEWALS: None  
FOB: Destination  
CONTRACTOR: Palmieri Furniture  
1230 Reid Street  
Richmond Hill, Ontario  
Canada L4B-1C4  
SUPPLIER CODE  
1500060539

Contact: Frank Palmieri, Executive Vice-President  
Phone: 800-413-4440  
Fax: 905-731-9878  
Email: [fpalmieri@palmierifurniture.com](mailto:fpalmieri@palmierifurniture.com)  
Payment Terms: 1%, 10 Days/ Net 30 Days

### ORDERING INSTRUCTIONS:

Any County department may enter into FOCUS (Fairfax County Unified Systems) a shopping cart indicating the item/service required, the quantity, the payment terms, and the delivery date. The shopping cart must be annotated with the contract number. Requests exceeding the small purchase threshold of \$10,000 will be routed to the Department of Purchasing and Supply Management and a purchase order will be issued.

Viola Laird, CPPB  
Contract Specialist

### DISTRIBUTION:

Department of Finance – Accounts Payable/e  
Facilities Management Department – Cathy Spaine/e  
Facilities Management Department – Christine Covey/e  
Facilities Management Department – Rinda Edwards/e  
Facilities Management Department – Bill Robinson/e

Contract Specialist – Viola Laird  
Assistant Contract Specialist–Team 2  
Supplier Diversity- DPSM/e

**Department of Purchasing & Supply Management**  
12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035-0013

**Website:** [www.fairfaxcounty.gov/dpsm](http://www.fairfaxcounty.gov/dpsm)  
**Phone:** 703-324-3201, **TTY:** 1-800- 828-1140, **Fax:** 703-324-3681

PRICING SCHEDULE

Prices will be discounted from the manufacturer's most current price list.

Discounts from the manufacturer's price list will be quoted on the basis of:

**Installed:** All deliveries shall be inside to include uncrating, assembly, installation (if required), and removal of all debris from the premises.

**Door Delivery:** All deliveries shall be inside door delivery only. The County expects inside-the-door delivery to office buildings and warehouse loading docks.

Manufacturer	Model/Series Offered	%Discount Installed	%Discount Door Delivery	Delivery ARO
Palmieri	Classic, Euro-Form, P2, Seating, End Panels and Canopy Tops, General, Kreations, Social Media, Navigate Desks, Durecon Wood Shelving, Durecon Wood and Metal Shelving, Trek Steel Shelving, UNO Wood and Metal Shelving, Venue Steel Shelving	25%	35%	70 days

**OTHER FEES:**

Design Fees	Hourly	\$85.00
Storage Fees	Rate	\$300.00/weekly
Restocking Fee	Fee	20%
Installation – Regular Hours Monday thru Friday, 7:00 a.m. to 5:00 p.m.	Hourly	\$65.00
Installation – After Hours, Weekends, Holidays	Hourly	\$75.00

440000 6258

**Sample Listing of Local Public Bodies**

REFERENCE PARAGRAPH 25 OF THE SPECIAL PROVISIONS, "USE OF CONTRACTS BY OTHER PUBLIC BODIES." You may select those public bodies that this contract may be extended, a "blank" will signify a "NO" response:

✓	Alexandria Public Schools, VA	✓	Maryland-National Capital Park & Planning Commission
✓	Alexandria Sanitation Authority	✓	Maryland Department of Transportation
✓	Alexandria, Virginia	✓	Metropolitan Washington Airports Authority
✓	Arlington County, Virginia	✓	Metropolitan Washington Council of Governments
✓	Arlington Public Schools, Virginia	✓	Montgomery Community College
✓	Bladensburg, Maryland	✓	Montgomery County, Maryland
✓	Bowie, Maryland	✓	Montgomery County Public Schools, MD
✓	Charles County Public Schools, MD	✓	Northern Virginia Community College
✓	College Park, Maryland	✓	Omni Ride
✓	Culpeper County, Virginia	✓	Potomac & Rappahannock Trans. Commission
✓	District of Columbia	✓	Prince George's County, Maryland
✓	District of Columbia Courts	✓	Prince George's County Public Schools, MD
✓	DC Water and Sewer Authority	✓	Prince William County Public Schools, VA
✓	District of Columbia Public Schools	✓	Prince William County, Virginia
✓	Fairfax County Water Authority	✓	Prince William County Service Authority
✓	Fairfax, Virginia (City)	✓	Rockville, Maryland
✓	Falls Church, Virginia	✓	Spotsylvania County Schools, Virginia
✓	Fauquier County, Virginia	✓	Stafford County, Virginia
✓	Fauquier County Schools, Virginia	✓	Takoma Park, Maryland
✓	Frederick City, Maryland	✓	Upper Occoquan Sewage Authority
✓	Frederick County Maryland	✓	Vienna, Virginia
✓	Gaithersburg, Maryland	✓	Virginia Railway Express
✓	Greenbelt, Maryland	✓	Washington Metropolitan Area Transit Authority
✓	Herndon, Virginia	✓	Washington Suburban Sanitary Commission
✓	Leesburg, Virginia	✓	Winchester, Virginia
✓	Loudoun County Sanitation Authority	✓	Winchester Public Schools
✓	Loudoun County, Public Schools, VA		
✓	Loudoun County, Virginia		
✓	Manassas, Virginia		
✓	Manassas City Public Schools, Virginia		
✓	Manassas Park, Virginia		

**Complete and return this form with your bid. Contract award may not be made without it.**

Palmieri Furniture  
Vendor Name